



SASJ PRESIDENT GROUND JURY REPORT

EVENT TITLE	
EVENT CATEGORY	
DATE	
VENUE	
OC/EVENT ORGANISER	

ROLE AT EVENT	
NAME	
NATIONALITY	
EMAIL ADDRESS	
CELL NO	

The Purpose of this report is to give SASJ an overall view of the organization and running of the Event
 The Report must be completed and returned within 15 days of the Event at the latest.
 Any Unusual incidents, irregularities or items of special interest must please be noted.
 Thank you for taking the time to fill in this report accurately and completely as possible.

The powers, duties and responsibilities of the Ground Jury President are mentioned in the current FEI General Regulations and FEI Jumping Regulations and Stewards Manual.

Please ensure that you attach a copy of your control forms, any drug testing forms, any Veterinary Declarations forms, any letters or correspondence received etc.

Please list below the South African Championships or Titles held at this event.

1. OFFICIALS

- 1.1 Please confirm that the officials approved in the SASJ National Schedule were those that officiated at the event:

PRESIDENT GROUND JURY	
SASJ REPRESENTATIVE	
GROUND JURY	
GROUND JURY	
GROUND JURY	
GROUND JURY	
COURSE DESIGNER	
CHIEF STEWARD	
STEWARD	
STEWARD	
STEWARD	
STEWARD	
STEWARD	
MARSHALL	
ANNOUNCER	
TAG ELECTRONIC TIMEKEEPER	
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*	
*	

- 1.2 Name of the official and function does not present but on the SASJ Approved schedule:

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- 1.3 Name of the replaced official and function and reason for the change

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		Yes	No
1.4	WAS THE SCHEDULE AND PROTOCOLS FOLLOWED CORRECTLY?		
1.5	WAS THE ELECTRONIC TIMEKEEPER UP TO STANDARD?		
1.6	event WHERE THERE ANY OFFICIALS NOT UP TO STANDARD AT THE EVENT?		
1.7	IF YES ABOVE THEN PLEASE LIST THE OFFICIAL/S AND REASONS BELOW:		

1.8	WERE ANY DECISIONS DISCUSSED OR QUERIED IN THE JUDGES BOX?

2. MEDICAL SERVICES			
		Yes	No
2.1	WERE THE QUALIFIED MEDICAL SERVICES/DOCTORS ON SITE/ON CALL DURING THE EVENT?		
2.2	WAS AN AMBULANCE AND/OR SUFFICIENT MEDICAL FACILITIES AVAILABLE?		

3. STEWARDS			
		Yes	No
3.1	WERE THEY ON HAND AS REQUIRED?		
3.2	WAS A BANDAGE AND BOOT CONTROL CARRIED OUT BY THE CS ON ALL HORSES IN THE MAIN EVENT/GRAND PRIX?		
3.3	WAS A BANDAGE AND BOOT CONTROL CARRIED OUT ON ANY OTHER DAYS?		
3.4	WERE THE WARMUP FACILITIES ADEQUATE?		
3.5	WAS A MEMBER OF THE GJ APPOINTED TO CHECK THE STABLE AND WARM UP ARENAS RANDOMLY?		
3.6	WERE THE GUIDELINES ON STABLE SECURITY/STEEWARING ADHERED TOO?		
3.6	<p>WAS ART 135 RESPECTED BY ALL ATHLETES?</p> <p><i>Use of a sponsor logo by Athletes</i></p> <p><i>The Chief Steward is responsible for ensuring that before allowing the athletes to compete the sponsor logos are within the limitations laid down in the FEI General Regulations Art 135. Athletes not complying with Art 135 will be reported to the Ground Jury and will not be permitted to compete until the use of the sponsor logo is in compliance with this article.</i></p> <p><i>All sponsors need to be registered with SASJ for the current year</i></p>		

4. SCHEDULE and PROGRAMME			
		Yes	No
4.1	DID YOU WORK WITH THE APPROVED SASJ SCHEDULE?		
4.2	DID THE PROGRAMME OF COMPETITIONS CONFORM TO THE APPROVED SASJ SCHEDULE?		
4.3	PLEASE SPECIFY ANY CHANGES AND THE REASONS:		

4.4	WOULD YOU SUGGEST ANY IMPROVEMENT TO THE SCHEDULE OR TIMETABLE?		
4.4a	IF YES PLEASE NOTE:		
4.5	DID YOU RECEIVE THE PROGRAMME/TIMETABLE FROM THE OC IN SUFFICIENT TIME BEFORE THE EVENT?		
4.6	WERE CHANGES MADE TO THE TIMETABLE MADE TO THE SCHEDULE DURING THE EVENT?		
4.6a	PLEASE SPECIFY ANY CHANGES AND THE REASONS:		

5. ACCOMODATION and TRANSPORT			
		Yes	No
5.1	WAS THERE CATERING/FOOD FACILITIES AVAILBLE?		
5.2	WERE THE OFFICIALS ADEQUATELY CATERED FOR?		
5.3	WAS THE ACCOMODATION ADEQUATE FOR OFFICIALS IF APPLICABLE?		
5.4	WAS THE ACCOMODATION ADEQUATE FOR GROOMS IF APPLICABLE?		
5.5	WERE THERE SUFFICIENT ABLUTION FACILITIES FOR GROOMS?		
5.6	PLEASE GIVE A DESCRIPTION ON FACILITIES AND ANY SUGGESTIONS		

5.7	WERE THERE GROOMS MEALS OFFERED TO COMPETITORS AND GROOMS?		
5.8	PLEASE BRIEFLY EXPLAIN AND IF IT WAS ADEQUATE as WELL AS ANY SUGGESTIONS		

6. RUNNING OF THE COMPETITIONS			
		Yes	No
6.1	DECLARATION OF STARTERS – WAS THIS CARRIED OU ACCORDING TO THE RULES?		
6.2	WERE THERE SUBSTITUTIONS?		
6.3	WHERE APPLICABLE, WAS THE DRAW FOR THE STARTING ORDER CONDUCTED ACCORDINLGY?		
6.4	WERE ARENA MAINTENANCE BREAKS CARRIED OUT?		
6.4a	IF YES PLEASE ADVISE WHEN:		

7. STABLING			
		Yes	No
7.1	WERE THE STABLES CLEAN UPON ARRIVAL OF HORSES?		
7.2	WERE THE STABLES DISINFECTED UPON ARRIVAL OF HORSES?		
7.3	WAS THE BEDDING NEW UPON ARRIVAL OF HORSES?		
7.4	PLEASE PROVIDE PHOTOS IF YOU TICKED NO TO ANY OF THE 3 BOXES		
7.5	WERE THE STABLES CONSTANTLY PATROLLED BY A STEWARD OR HIRED SECURITY DURING THE NIGHT?		
7.6	WAS THE STABLE SECURITY OF A HIGH AND PROFESSIONAL MANNER?		
7.7			
7.8	Please list the names and valid reasons (illness of horse etc.) of any persons staying overnight in the stables.		

7.9	Please state size of boxes used Meters x Meters	3 x 3	
7.10	Were all horses stabled in one area?		No
7.10a	If no, please explain why? Some were in the permanent stables; some were close by in temporary stables and some were stables transported in daily.		
7.11	Did any teams/Individuals use CCTV in their stables?		No
7.12	If yes, please give details:		

8. PRIZES			
		Yes	No
8.1	WERE ALL CASH PRIZES AS LISTED IN THE SCHEDULE/PROGRAMME DISTRIBUTED?		
8.2	IF YES WERE, THEY DISTRIBUTED ACCORDING TO THE RULES OF ONE IN EVERY 4 COMPETITORS?		
8.3	IF NO AND EFT's WERE DONE DO YOU HAVE A COPY OF THE BREAKDOWN OF ALL PRIZE MONEY PAID ELECTRONICALLY?		
8.4	WAS THE 15% SASJ ATHLETES FUND DEDUCTED FROM THE NATIONAL CLASSES?		
8.5	TOTAL AMOUNT OF GROSS PRIZE MONEY DISTRIBUTED		
8.6	WERE THERE PRIZES IN KIND/SPONSORED DISTRIBUTED?		
8.7	IF YES PLEASE DESCRIBE BRIEFLY:		

8.8	TOTAL VALUE OF PRIZES IN KIND DISTRIBUTED:

9. TECHNICAL ASPECTS					
		Excellent	Good	Adequate	Poor
9.1	OVERALL QUALITY OF THE FOOTING				
9.2	OVERALL QUALITY OF THE COMPETITION ARENA				
9.3	OVERALL QUALITY OF THE WARMUP ARENA				
9.4	PLEASE ADVISE IF THERE WERE ANY PROBLEMS WITH THE FOOTING DURING THE EVENT				
9.5	PLEASE ADVIF THERE WERE PROBLEMS WHAT WAS DONE TO RESOLVE THESE PROBLEMS? WHO ASSISTED TO RESOLVE THESE PROBLEMS?				
		Excellent	Good	Average	Poor
9.6	OVERALL QUALITY OF THE OBSTACLES				
9.7	QUAITY OF THE VARIETY, WEIGHT AND LENGTH OF THE POLES				
				Yes	No
9.8	DID THE COURSE DESIGNER MOVE THE JUMPS ADEQUATELY EVERY DAY OF THE EVENT?				
9.9	WERE THE COURSES UP TO THE STANDARD OF THE EVENT?				
9.10	WERE THE MANDATORY SAFETY CUPS USED IN THE MAIN ARENA AND WARM UP?				
9.11	NAME OF THE FEI APPROVED SAFETY CUPS MANUFACTURER:				
				Yes	No
9.12	DID THE COURSE DESIGNER MOVE THE JUMPS ADEQUATELY EVERY DAY OF THE EVENT?				
9.13	WERE THESE SATISFACTORY AND IN GOOD CONDITION?				
9.13a	IF NOT, PLEASE STATE WHY:				

9.14	HOW MANY ARENAS WERE USED AT THE EVENT IN TOTAL?	
9.15	HOW MANY GROUND JURY WERE IN THE OTHER ARENA JUDGES BOX?	

10. STATISTICS and PARTICIPATION		
	Information to be obtained from the OC/Show Office	
10.1	TOTAL NUMBER OF RIDERS AT THE EVENT?	
10.2	TOTAL NUMBER OF HORSES AT THE EVENT?	

11. OVERALL	
11.1	Give a summary of your general impression of the Event as well as any suggested improvements and recommendation regarding the Event (For the OC and SASJ)
11.2	Give a summary of 'Riders' opinion of the Event or if you have a Riders Rep report, please attach:
11.3	UNUSUAL INCIDENTS, IRREGULARITIES etc. Please also note here ALL Protests, unusual incidents, or other irregularities regarding the Event. If Necessary, use additional sheets for further comments and annex them to the report.

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12. ACCIDENT REPORT

A Short description of the accident should include the following:

HORSE (Injury or Death)

Were the veterinary services satisfactorily performed?

What was the likely cause of the accident?

Was the horse involved in the accident sampled for prohibited substances?

In the case of death of a horse, was a postmortem examination made?

If so, what was the result/

Was a competent and responsible person present to handle the media?

Was a press conference organized?

What was the public's reaction to the accident?

ATHLETE OR OFFICIALS:

As per FEI 31 July 2018 – All injuries sustained by athletes and officials must be reported.

Please attach forms received at the event.

Should you have no injury to report – please note: NO below

12.3	Abuse of Horse		
<p>Please describe the type of abuse by including the following information:</p> <p>The exact type of horse abuse</p> <p>The action taken by the Ground Jury</p> <p>If Applicable, the Yellow Card(s) distributed</p> <p>Attach copies of yellow Cards.</p>			
12.4	Blood on the horses's flanks		
<p>Note here all the cases of blood on the horse's flanks. Please provide the following information:</p> <p>The type of sanction imposed (Elimination or Disqualification)</p> <p>Pictures of the horses' flank</p> <p>Pictures of the spurs used by the Athlete</p>			
		Yes	No
12.5	Were there horses with blood on the flanks that were not eliminated/disqualified?		
	If yes, explain why		
	HORSE INSPECTION		
12.5	Was there a horse inspection at the event?		
12.6	What levels of horses attended the horse inspection?		
12.7	How many horses did not pass the 1st horse inspection?		
	Please state reason:		

12.8	How many horses did not pass the re-inspection?
	Please state reason:

13. Prize Giving	
	Information to be obtained from the OC/Show Office
10.1	Total Number of Riders at the Event
10.2	Total Number of Horses at the Event
10.3	Were the sponsor/s invited to attend the prize giving?
10.4	Was the owner of the winning horse of the Title event invited to the prize giving ceremony?
10.4a	If Yes did they attend? If not, please explain why?
10.5	Was there a prize Giving Protocol for the event?

14.GENERAL	
14.1	Were the officials paid correctly?
14.2	Please note any recommendations/Improvements for the future of the event

4.3	Have you already discussed any future improvements with the OC?

ENCLOSED: Course plan of Title Class/s
Any Yellow Cards, treating veterinary forms, MCP Testing and accident reports in necessary as noted in this report.

Signature_____Date_____

Please return to the SASJ National Office: tiffany@sashowjumping.co.za

Date Received by National Office: _____